

EXECUTIVE FORWARD PLAN DECEMBER 2013

This Forward Plan seeks to anticipate all the Cabinet decisions to be made by the Cabinet, or by individual Cabinet members (and occasionally key decisions by officers) over the next four months.

The printed version of the Forward Plan is re-issued on a monthly basis but inevitably, some of the published information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The online “Emerging” Forward Plan is updated regularly and can be seen on the Council’s website at:

<http://democracy.bathnes.gov.uk/mgListPlans.aspx?RPId=122>

The Forward Plan goes beyond the minimum legal requirement for only key decisions to be published over the coming four month period, and demonstrates the Council’s commitment to openness and participation in decision making. It also assists the Council’s Policy Development & Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Cabinet.

Should you wish to make representations to the decision taker, please contact the report author or Col Spring, Democratic Services (01225 394942). For Cabinet meeting items, a formal agenda will be issued 5 clear working days before the meeting. For individual (Single-Member) Cabinet member decisions, a Weekly List, with the details of the proposed decision, will be published and a decision will not be made until 5 clear working days have expired from the date of publication, to allow for representations.

Cabinet agenda papers and the Weekly List can be inspected on the Council’s website and at the Guildhall (Bath), Hollies (Midsomer Norton), Riverside (Keynsham) and at Bath Central, Keynsham and Midsomer Norton public libraries.

Key to Codes used in the Forward Plan

Decision Types

KEY	This item is a Key decision. It is one which will have significance in terms of budget impact (spending or savings) or its impact on a community that is wider than a single electoral ward. There is no set financial threshold above which a decision is regarded as Key.
PBF	This item is part of the Council's Policy and Budget Framework. This is the list of and contents of plans and strategies agreed by the Council as being those that collectively form the framework and which are determined by the Council. The current list of such plans and strategies can be accessed on the Council's website.
TRO	This item is a Traffic Regulation Order which by statute must be advertised by the Council for public consultation, giving a date by which any objections must be received. If objections are received, then the Order cannot be implemented but a Cabinet decision is required. If no objections are received, then the Order can be implemented without the need for a Cabinet decision.
RVW	Cabinet Response to Policy Development & Scrutiny Panel Review Recommendations

Directors Group Lead

JF	Jo Farrar – Chief Executive, Bath & NE Somerset Council
AA	Ashley Ayre – Strategic Director, People and Communities
AP	Andrew Pate – Strategic Director, Resources
LF	Louise Fradd - Strategic Director, Place
VH	Vernon Hitchman – Council Solicitor

Access to Information

The majority of the Cabinet's business listed in this Forward Plan will be open to the public to attend. Some business may contain confidential, commercially sensitive or personal information which is exempt from publication.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that parts of the Cabinet Meetings listed here may be held in private because the reports will contain exempt information under Part 1 of Schedule 2A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Members of the public may make representations about why the meeting should be open to the public. The Cabinet will then make a statement of response to such representations.

**Executive Forward Plan
December 2013**

Bath & North East Somerset Council
Anticipated business at future Cabinet meetings and
Single-member decisions anticipated in each month

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
CABINET MEETING - 4TH DECEMBER 2013, 6:30PM						
<p>E2597 Heritage Services Collections Development Policy <i>The report introduces a revised Collections Development Policy for the Council's museums and archives and seeks its adoption by the Council</i></p>	Cabinet	Councillor Ben Stevens	Stephen Bird 01225 477750	Appx 1 Collections Development Policy Collections Management Policy (2005) Acquisition & Disposal Policy (2005)	Louise Fradd	4 October 2013 KEY
<p>E2600 B&NES Homelessness Strategy <i>This Strategy updates the existing Homelessness Strategy by aligning the Council's intentions with national guidance published in 2012 and current local priorities. It follows an evidence review and a consultation programme</i></p>	Cabinet	Councillor Simon Allen	Sue Wordsworth 01225 396050	Appx 1 Draft Homelessness Strategy 2014-18 Appx 2 Homelessness Strategy Evidence Review 2013 Appx 3 Homelessness Strategy Communication Plan	Ashley Ayre	10 October 2013 KEY
<p>E2602 Schools Carbon Reduction Programme - Invest to Save Loan Fund <i>Following energy surveys of all schools, to seek approval for the operation of the Invest to Save Loan fund which will assist schools in undertaking energy efficiency projects identified in the surveys</i></p>	Cabinet	Councillor Dine Romero	Chris Kavanagh 01225 395149		Ashley Ayre	21 October 2013 KEY

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E2604 Change of Control - Thermae Development Company Limited <i>To consider consent to a change of control of the Thermae Development Company Limited as operator of the Bath Spa</i>	Cabinet	Councillor Paul Crossley	Tim Richens 01225 477468		Jo Farrar	28 October 2013 KEY
E2590 Cycle City Ambition Grant Bid <i>The West of England's Local Enterprise Partnership's bid to improve cycling across the sub- region has been accepted by the DfT. This report provides further details of the scheme and grant conditions for Cabinet approval.</i>	Cabinet	Councillor Caroline Roberts	Adrian Clarke 01225 395223	Appx 1 Seven Dials Scheme Illustrative Plan West of England Cycle Transformation Cycle City Ambition Grant Bid Documents	Louise Fradd	20 August 2013 KEY
E2607 Advice and Information Services Strategy <i>This item was added under the General Urgency (Rule 15) Provisions in the Council's Constitution</i>	Cabinet	Councillor Simon Allen	Jane Shayler 01225 396120		Ashley Ayre	18 November 2013 KEY

CABINET RESPONSES TO PDS PANEL RECOMMENDATIONS ANTICIPATED IN DECEMBER 2013

Cabinet will be asked to make its response within 2 months. Following this process, Cabinet might ask for one or more reports to be submitted to future Cabinet meetings so that action can be taken.

E2566 Policy Development & Scrutiny recommendations - Alcohol Harm Reduction Strategy <i>To consider PDS recommendations following a Scrutiny Inquiry Day aimed at formulating policy approaches to reducing the harm caused by alcohol</i>	Cllr Dine Romero Cllr David Dixon Cllr Simon Allen		Emma Bagley Councillor Vic Pritchard 01225 396410		Ashley Ayre	3 May 2013 RVW
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INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN DECEMBER 2013					
E2605 Zebra Crossing - North Road, Combe Down, Bath TRO <i>Whether to install a zebra crossing just east of the junction of North Road and Ralph Allen Drive</i>	Cllr Caroline Roberts	Andy Coles 01225 394208	Appx 1 TC8744/TRO rev. A "Existing / Proposed Layout" Appx 2 NR/IC Appx 3 NR/FC Appx 4 EIA/NR	Louise Fradd	6 November 2013 TRO
E2606 Beechen Cliff and other Open Spaces <i>Improvement of the woodland at Beechen Cliff and improvement of open space areas within Bath and North East Somerset</i>	Cllr David Dixon, Cllr Paul Crossley	John Crowther 01225 39 6878	Cabinet Report December 2012 on Future Management of Beechen Cliff	Louise Fradd	7 November 2013 KEY
E2603 Replacement Play Area Equipment Programme <i>The report sets out the priority areas where play area equipment will be replaced as part of the 2013/14 capital programme, including arrangements for local consultation as appropriate</i>	Cllr Paul Crossley, Cllr David Dixon	Andy Chard 01225 396883	Appx 1 2013/14 Replacement Play Area Equipment Works	Louise Fradd	22 October 2013 KEY
E2601 Alice Park Tea Chalet - Renewal of Lease <i>A report outlining the terms of the renewal of the lease to the current occupier</i>	Cllr Paul Crossley	David Jones 01225 477975	Appx 1 Lease renewal client form Appx 2 Tenancy at Will - Shed Appx 3 Deed of Variation Appx 4 Charities Act Notice Exempt Appx 5 - Heads of Terms E1872 New Lease of Alice Park Tea Chalet E2059 Alice Park Tea Chalet - Sale of Alcohol	Andrew Pate	21 October 2013

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INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN JANUARY 2014					
E2608 Parking Restrictions - Weston Park East, Bath TRO <i>Whether to install a variety of parking restrictions along the length of Weston Park East, as part of the redevelopment of the Cranwell House building, Royal High School</i>	Cllr Caroline Roberts		Andy Coles 01225 394208	Appx 1 TR260002 / TRO A - "Existing / Proposed Layout" Appx 2 EIA / WPE - "Equality Impact Assessment" Appx 3 WPE/IC - "Informal Consultation Breakdown" Appx 4 WPE/FC - "Formal Consultation Breakdown"	Louise Fradd 20 November 2013 TRO
CABINET MEETING - 12 FEBRUARY 2014, 6:30PM					
E2558 Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2013 to December 2013 <i>This report presents the third monitoring information for the Authority as a whole for the financial year 2013/14 to the end of December 2013. The report also includes a number of budget transfer requests for both revenue and capital.</i>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Revenue & Capital Monitoring Commentary Council's Budget Management Scheme	Andrew Pate 4 April 2013
E2559 Treasury Management Monitoring Report to 31st December 2013 <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2013/14 for the first 9 months of 2013/14</i>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Performance Against Prudential Indicators Treasury Management Strategy & Annual Investment Plan 2013/14	Andrew Pate 4 April 2013

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<p>E2560 Treasury Management Strategy Statement & Annual Investment Strategy 2014/15 <i>The Local Government Act requires the Council to set out its treasury strategy for borrowing and to prepare an Annual Investment Strategy, setting out the Council's policies for managing its investments</i></p>	<p>Cabinet Council</p>	<p>Councillor David Bellotti</p>	<p>Jamie Whittard 01225 477213</p>	<p>Appx 1 Treasury Management Strategy</p>	<p>Andrew Pate</p>	<p>4 April 2013 KEY</p>
<p>E2592 Budget & Council Tax 2014/15 and Financial Plan 2014/15 - 2015/16 <i>To agree and set the Council's medium term planning approach and recommend the 2014/15 Council Tax and Budget to Council. The item will go to Resources PDS Panel on 10-Feb-14, then to Cabinet on 12-Feb-14, then to Council on 18-Feb-14.</i></p>	<p>Resources PDS Cabinet Council</p>	<p>Councillor John Bull Councillor David Bellotti</p>	<p>Tim Richens Gary Adams 01225 477468 01225 477107</p>	<p>Appx 1 Budget Aims & Ambitions Appx 2 The Budget & Council Tax Proposal of the Cabinet 2014/15 Appx 3 Medium Term Service & Resource Planning Assumptions Appx 4 Monitoring Officer Advice</p>	<p>Andrew Pate</p>	<p>9 September 2013 KEY,PBF</p>
<p>E2508 Leisure Strategy <i>The Council requires a Leisure Strategy to determine its investment and service delivery options for the next 25 years. This report is designed to clarify options available and provides recommendations to build the future leisure platform. The Strategy will be considered by the Health and Wellbeing Board on 6th November 2013 and the Economic and Community Development Policy Development and Scrutiny Panel on 28th November 2013.</i></p>	<p>ECD PDS Cabinet</p>	<p>Councillor Robin Moss Councillor David Dixon</p>	<p>Marc Higgins 01225 396423</p>	<p>Appx 1 Joint Health and Well-Being Strategy Appx 2 Joint Strategic Needs Assessment Appx 3 Physical Activity Needs Assessment Appx 4 Get Active Strategy Appx 5 Built Facilities Strategy</p>	<p>Louise Fradd</p>	<p>16 January 2013 KEY</p>

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INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN FEBRUARY 2014					
E2609 20mph Speed Limits - Abbey/ Kingsmead (Area 9) TROs <i>Determination of Traffic Regulation Orders for 20mph speed limits within the Abbey/ Kingsmead area (Area 9) following statutory consultation</i>	Cllr Caroline Roberts		Simon Thomas 01225 394260		Louise Fradd 20 November 2013 TRO
E2589 Paulton Traffic Management Measures TRO <i>In order to improve road safety in the vicinity of Paulton Junior & Infant Schools waiting restrictions, a prohibition of vehicles at limited times and a raised flat top road hump are proposed on the surrounding roads</i>	Cllr Caroline Roberts		Tasos Papaloucas 01225 394048		Louise Fradd 8 August 2013 TRO
E2610 20mph speed limits - Area 8, Walcot/Lansdown/Lambridge TRO <i>Determination of Traffic Regulation Orders for 20mph speed limits within the Walcot/Lansdown (part)/Lambridge (part) wards (Area 8) following statutory consultation</i>	Cllr Caroline Roberts, Cllr Paul Crossley		Trevor Johnson 01225 394216	Appx 1 Plan E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)	Louise Fradd 21 November 2013 TRO

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CABINET MEETING - 09 APRIL 2014, 6:30PM						
E2441 Terrace Walk Experimental Road Space Re- Arrangement Plan TRO <i>Change of highway layout in Terrace Walk and surrounding streets to cater for tourist coach relocation from Orange Grove to Terrace Walk. To be implemented on an experimental basis to understand how it will operate. Decision will only be required if there are objections to the Scheme.</i>	Cabinet	Councillor Caroline Roberts	Simon Thomas 01225 394260	High St, Bath - Public Realm & Highway Improvement Scheme, TRO single member decision report	Louise Fradd	16 January 2013 TRO
E2598 Review of the Council's Street Trading Policy and Conditions <i>This report considers a proposed revised policy and conditions for street trading following the introduction of new legislation and implementation of other Council policies</i>	Cabinet	Councillor David Dixon	Andrew Jones, Alan Bartlett 01225 477557, 01225 477536	Appx 1 Responses to Consultation and Officer Comments Appx 2 Proposed Policy and Conditions Local Government (Miscellaneous Provisions) Act 1982 Provision of Services Regulations 2009	Louise Fradd	10 October 2013 KEY
E2435 Housing Delivery Update <i>An update to Cabinet on the Councils response to the prioritisation of housing delivery</i>	Cabinet	Councillor Tim Ball	John Wilkinson, John Cox 01225 396593,	Core Strategy, SHLAA	Louise Fradd	16 January 2013 KEY

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ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN					
E2588 Targeted Recruitment & Training Social Value Procurement Policy & ToolKit	Reason for Withdrawal: <i>Further work is required on this matter</i>				
The Forward Plan is administered by DEMOCRATIC SERVICES: Col Spring 01225 394942 Democratic_Services@bathnes.gov.uk					